



Republic of the Philippines  
**Department of Education**



Region XII

**Division of Sarangani**

Alabel

---

Division Memorandum  
No 184s, 2013

To : School Heads  
Public Secondary Schools both Regular and Integrated Schools  
This Division

From :   
**ISAGANI S. DELA CRUZ**  
Schools Division Superintendent

SUBJECT : Seminar- Workshop in Making Instructional Materials  
of K to 12 Grade 7 and Grade 8 English Teachers

Date : July 19, 2013

---

1. Please be informed that there will be a live-out Seminar-Workshop in Making Instructional Materials for Grade 7 and 8 English Teachers on **July 26-27, 2013 at Villareal Garden and Resort, Malungon, Sarangani Province**
2. This activity aims to enhance teaching and learning episodes in the class, design an appropriate instructional materials based from the curriculum and teachers guide provided by the department.
3. School Heads are asked to send two (2) participants. One (1) from grade 7 English teacher and one 1 from the grade 8 English teacher. If the grade 7 teacher is also the teacher in grade 8, the school is asked to send another English teacher to be his/her tandem in preparation of the said instructional materials.



Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



*"Ang batang Sarangan, dapat nasa paaralan."*

Capitol Compound, Alabel, Sarangani  
Province  
(083) 508-2028 / 508-2040  
[sarangani.division@gmail.com](mailto:sarangani.division@gmail.com)  
[www.depedsarangani.com](http://www.depedsarangani.com)

4. Participants are required to bring scissors, assorted cartolina , paste, crayons or any coloring materials, colored papers and pens. Participants are expected to be in the venue before 8:00A.M.
5. Enclosed is the training matrix of this activity.
6. A registration of Six Hundred Pesos (Php 600.00) will be collected from each participant to cover meals and snacks and other incidental expenses incurred during the training.
7. Immediate dissemination of this memorandum is required.



**I-PEACE**

Integrity-Professionalism, Efficiency, Accountability, Commitment, Equity



*"Ang batang Sarangani, dapat nasa paaralan."*

Capitol Compound, Alabel, Sarangani  
Province  
(083) 508-2028 / 508-2040  
[sarangani.division@gmail.com](mailto:sarangani.division@gmail.com)  
[www.depedsarangani.com](http://www.depedsarangani.com)